

**HOPLAND FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

November 4, 2021

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#1 CALL TO ORDER

The meeting was called to order by Chairman Roderick at 5:30pm

Directors present: Leonard, Mastin (by teleconference), Roderick, Smith

Directors absent: Brutocao

Staff present: Chief Franklin, Battalion Chief Roysum and Karyn Abshire, Clerk.

#2 PLEDGE OF ALLEGIANCE

Pledge was led by Chairman Roderick

#3 PUBLIC EXPRESSION

None

#4 APPROVAL OF MINUTES

The minutes of the October 7, 2021, meeting were approved as written

#5 APPROVAL OF FINANCIAL REPORT

The financial report for October, 2021 was presented. The report was accepted as presented.

#6 CORRESPONDENCE

None

#7 CHIEFS REPORT

Chief Franklin submitted his written report. He expanded on content and answered questions from the Board. After questions were asked and answered the report was accepted as presented.

Chief Franklin informed the Board that he was made aware of an available Type I engine after the posting of the agenda. It is a 2001 Pierce available at Napa County Fire. He inspected it today and recommends that the District purchase it. Motion made by Director Smith to authorize Chief Franklin the purchase the engine for \$8,000. Seconded by Director Leonard. Vote on roll call: Ayes: Leonard, Mastin, Roderick, Smith; Nays: None; Absent: Brutocao; Abstain: None. Motion carried

#8 OLD BUSINESS

a. Update Re: SCI Ballot Measure – Discussion/Action

The election was held on November 2, 2021. The current count is 60.64% in favor, which is short of the 66% needed to pass the measure. There are still 50+ ballots that are in the Elections Office that were received in the mail after the close of the polls. Those will be certified and counted on November 12, 2021, and the election will be deemed final then.

#9 NEW BUSINESS

a. Approve Impact Fee Report to be Submitted to County of Mendocino Board of Supervisors for FY 20-21 – Discussion/Action.

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The report was submitted showing that the current balance of the Impact Fee Fund is \$0. All funds received have been expended on new equipment, facility upgrades and eligible expenses. Motion made by Director Smith to approve the report and direct that it be submitted to the County Board of Supervisors. Seconded by Director Leonard. Vote on roll call: Ayes: Leonard, Mastin, Roderick, Smith; Nays: None; Absent: Brutocao; Abstain: None. Motion carried

b. Approve Donation Towards Memorial Bench for Former Firefighter Kevin Murphy – Discussion/Action
Chief Franklin informed the Board that he had been approached by the family of Kevin Murphy asking for a donation from the District towards purchasing and placing a memorial bench at the Hopland Tap House. After discussion amongst the Board members it was agreed that the liability of the District to be part of the placing of the bench in a public area was too great. The Board suggested that the Hopland Firefighters Assn. might want to take part.

#11 DIRECTORS REPORTS

None

#12 CLOSED SESSION

None

#13 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 6:10pm.

David Roderick, Chairman

Karyn Abshire, Clerk