

**HOPLAND FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

January 7, 2021

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#1 CALL TO ORDER

The meeting was called to order by Vice Chairman Roderick at 7:00pm

Directors present: Brutocao, Leonard, Roderick, Smith
Mastin by teleconference

Directors absent: None

Staff present: Chief Franklin, Battalion Chief Roysum- by Zoom, District Counsel Chandler and Karyn Abshire, Clerk.

#2 PLEDGE OF ALLEGIANCE

Pledge was led by Vice Chairman Roderick

#3 ELECTION OF BOARD CHAIRMAN AND VICE CHAIRMAN AND APPOINTMENT OF COMMITTEES

Director Mastin nominated Dave Roderick for Board Chairman and Gregg Smith for Vice Chairman. Seconded by Director Leonard. Unanimous vote for Director Roderick for Chairman and Director Smith for Vice Chairman

Director Roderick assumed chair for the meeting.

Chairman Roderick appointed Director Leonard and Director Smith to the Staff Salary Structure Committee.

#4 PUBLIC EXPRESSION

None

#5 APPROVAL OF MINUTES

The minutes of the December 3, 2020 meeting were approved as written

#6 APPROVAL OF FINANCIAL REPORT

The financial report for December, 2020 was presented. The report was accepted a presented.

#7 CORRESPONENCE

None

#8 CHIEFS REPORT

Chief Franklin gave the report. After questions were asked and answered the report was accepted as presented

#9 OLD BUSINESS

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a. Feliz Creek Business Park Right-of-Way Deeded Easement – Discussion/Action

Continued to February meeting

b. Update regarding District Fire Code and Notification of Construction in District – District Counsel Chandler – Discussion/Action

The Board review that letter submitted by District Counsel. Consensus of the Board members to submit letter to the County of Mendocino authored by District Counsel Chandler

#10 NEW BUSINESS

a. Resolution No. 2021-01 Adoption of the 2019 Edition of the State of California Fire Code, California Code of Regulations, Title 24, Part 9, 2019 – Discussion/Action

Motion was made by Director Smith to adopt Resolution No. 2021-01. Seconded by Director Mastin. Roll Call on Vote: Ayes: Brutocao, Leonard, Mastin, Roderick, Smith. Nays: None; Abstain: None; Absent: None. Resolution adopted.

b. Authorize Letter to Savings Bank of Mendocino County to Add Gregg Smith to the List of Signatories on the Checking Account and Remove Wesley Clark – Discussion/Action

Motion made by Director Leonard to authorize the signing of the letter and submission to the Savings Bank. Seconded by Director Brutocao. Motion carried.

c. Authorize Purchase of a Utility Vehicle – Discussion/Action

Chief Franklin gave the reason for the need of an additional vehicle and the specs for the proposed vehicle. He is proposing purchasing a RAM 3500 Big Horn with a “slip-in” Unit, camper shell and code 3 package with an estimated cost of \$95,000.00.

Motion made by Director Smith to authorize Chief Franklin to proceed with ordering the truck. Seconded by Director Mastin. Motion Carried.

#11 DIRECTORS REPORTS

Director Smith extended the Board’s thanks to former Board Member Wesley Clark for his action and support of the Fire District.

#12 CLOSED SESSION

a. None

#13 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 7:42pm.

David Roderick, Chairman

Karyn Abshire, Clerk