

**HOPLAND FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

October 7, 2021

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#1 CALL TO ORDER

The meeting was called to order by Chairman Roderick at 5:30pm

Directors present: Brutocao, Leonard, Mastin, Roderick, Smith

Directors absent: None

Staff present: Chief Franklin and Karyn Abshire, Clerk.

#2 PLEDGE OF ALLEGIANCE

Pledge was led by Chairman Roderick

#3 PUBLIC EXPRESSION

None

#4 APPROVAL OF MINUTES

The minutes of the September 2, 2021, meeting were approved as written

#5 APPROVAL OF FINANCIAL REPORT

The financial report for September, 2021 was presented. The report was accepted as presented.

#6 CORRESPONDENCE

None

#7 CHIEFS REPORT

Chief Franklin submitted his written report. He expanded on content and answered questions from the Board. After questions were asked and answered the report was accepted as presented.

#8 OLD BUSINESS

a. Update Re: SCI Ballot Measure – Discussion/Action

The ballots have been mailed out. Signs are available. There seems to be positive support from residents.

b. 5 yr. District Strategic Plan – Discussion/Action

Director Smith presented the proposed 5yr District Strategic Plan. Questions – Discussion. Motion made by Director Leonard to adopt the 5 yr Strategic Plan as presented. Seconded by Director Mastin. Vote on roll call: Ayes: Brutocao, Leonard, Mastin, Roderick, Smith; Nays: None; Absent: None; Abstain: None. Plan adopted.

#9 NEW BUSINESS

a Sale of Model 14 Type III Engine – Discussion/Action.

Chief Franklin informed the Board that Brooktrails was interested in purchasing one of the surplus Cal Fire Model 14 Type III engines (#6163) that the District owns. He said he told them that the price would be \$15,000. Motion made by Director Smith to approve the sale. Seconded by Director Leonard.. Vote on roll call: Ayes: Brutocao, Leonard, Mastin, Roderick, Smith; Nays: None; Absent: None; Abstain: None. Sale approved.

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c. Authorize Chief Franklin to Submit the Planned Uses Form for \$45,400 of the 2021 Fire Agency Wildland & Mutual Aid PG&E Augmentation Funds – Discussion/Action

Chief Franklin presented the planned use form - \$10,400 for KNG mobile radios, \$35,000 for a side by side ATV. Motion made by Director Mastin to approve the items. Seconded by Director Leonard. Vote on roll call: Ayes: Brutocao, Leonard, Mastin, Roderick, Smith; Nays: None; Absent: None; Abstain: None. Motion passed.

d. Authorize Chief Franklin to Execute the Contract with the County for \$20,000 from PG&E 2017 Wildland Settlement Funds – Discussion/Action

Chief Franklin informed the Board that he proposes to use these funds to purchase a “slip-in” unit for one of the pickups. Motion made by Director Smith to authorize Chief Franklin to execute the agreement to purchase a “slip-in” unit. Seconded by Director Leonard. Vote on roll call: Ayes: Brutocao, Leonard, Mastin, Roderick, Smith; Nays: None; Absent: None; Abstain: None. Motion passed.

#11 DIRECTORS REPORTS

None

#12 CLOSED SESSION

Personnel

Adjourned to Closed Session at 6:24pm.

Reconvened in Open Session at 6:31pm.

No Action was taken.

#13 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 6:32pm.

David Roderick, Chairman

Karyn Abshire, Clerk